

AGENCY LETTER NEEDED FOR STAFF AND PARENTS TO VOTE AND RUN FOR OFFICE

(Agency Letterhead)

Date

Dear Component President:

This letter is to confirm that (Name of Person) is authorized to **VOTE and/or RUN FOR OFFICE** in the (Name of Component) Component. We certify that our program is a member in good standing and have paid or are in the process of paying our 2018 annual membership dues.

(Name of Program) will fully provide technical and financial support for (Name of Person) to attend Board Meetings and fulfill the responsibilities of serving on the Illinois Head Start Association Board of Directors.

Sincerely,

Directors Signature - for parent and staff representative