



### **TEACHER CHILD CARE - Behavior Health Child Development Center – Bellwood, IL**

This position reports to the Manager of the Child Development Center, the Teacher is responsible for the day-to day operations of the assigned classroom(s). The Teacher assures classroom safety, implements the established educational curriculum and adheres to performance guidelines prescribed by the federal Head Start program.

- Ensures a safe and healthy learning environment in accord with the standards promulgated by HHS/DCFS.
- Implements a prescribed educational curriculum that facilitates learning, social awareness, motor skills and language development by means of group and individual activities.
- Observes, assesses and documents each child's growth and development.
- Completes required documentation in a timely, individualized and high quality manner.
- Prepares lesson plans and other materials for daily use in the educational setting.
- Participates in all required meetings including but not limited to Individual Education Plans, Parent-Teacher Conferences, home visits and child screening events.
- Plans and participates in activities that encourage parent involvement.
- Recruits and enrolls eligible children and families.
- Completes daily checklists and logs for attendance, health/safety, meal count and others as assigned.

The position requires a minimum of 6 months experience in a child care or early childhood education setting.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Positions in Early Head Start require an AA in Early Childhood Education or closely related field in which training includes 12 hours of classroom credit in Early Childhood Education. Incumbent must obtain an Infant/Toddler CDA with within 12 months of hire.

Positions in Head Start require a Bachelor's Degree in Early Childhood Education or closely related field which includes the required 18 hours of classroom credit in Early Childhood Education.

Keyboard skills and the ability to use basic office software (Word, Power Point etc.) and common computer programs is required.

Illinois Type 04 Teaching Certification is preferred