

**Job Title:**

Early Head Start Director - Chicago

**Job Position:**

Early Head Start

**Organization:**

YWCA Metropolitan Chicago

**Email Address:**

jcurry@getedhired.com

**Website:** www.ywcachicago.org

**City/Area:**

Chicago

**State:**

IL

**Zip Code:**

60602

**Duties:**

Job Title: EHS Director

Supervised by: Early Childhood Services Director

Job Summary: The EHS Director oversees the daily operations of the Early Head Start Program and assures all the program mandates and standards for excellence are met.

**Qualifications:**

- Bachelor's degree or equivalent in Early Childhood Education, Child Development, social welfare, public administration, or one of the social sciences
- Minimum of three years of preschool management experience
- Experience in human services program management, including program planning, operations & evaluation, and the use of management information systems
- Ability to pass a health examination and a criminal background check
- A demonstrated ability to work independently, while prioritizing and managing multiple assignments simultaneously as needed
- Ability to travel locally and to work nights and weekends as needed
- Demonstrated, well-developed leadership abilities of problem-solving, communications, adaptability, good judgment, work well under pressure
- Thrives in an environment in which collaboration, partnership and empowerment are the key cultural elements

**Instructions:**

Apply online at <http://ywcachicago.hrmdirect.com/employment/careersphp?>

