



**Springfield**  
Urban League, Inc.

*Empowering Communities  
Changing Lives.*

**SPRINGFIELD URBAN LEAGUE, INC.**

**JOB POSTING**

The Springfield Urban League's Head Start Program is seeking to hire qualified Early Childhood Education **Teacher Assistants for ages 3-5** in Sangamon and Morgan Counties

**SUMMARY:** The position of the Teacher Assistant regardless of race, creed, and disability is to assist the teacher and the children on a daily basis. The Teacher Assistant is responsible for promoting family involvement in the classroom as well as creating an atmosphere in the classroom that promotes growth and development of the total child.

Teachers must possess one of the following credentials:

1. Have a CDA credential or a state-awarded certificate that meets or exceeds the requirements for a CDA credential, are enrolled in a program that will lead to an associate or baccalaureate degree or, are enrolled in a CDA credential program to be completed within two years of the time of hire. Must have reliable transportation.

If the degree is not in early childhood education, but in a related field, 18 hours of child development coursework will also be required.

Please submit a Letter of Interest and professional resume to the Office of Human Resources, Springfield Urban League Inc. – 100 North 11<sup>th</sup> Street, Springfield, IL 62703 and complete the online application.

Submission deadline is May 1, 2017

**The Springfield Urban League, Inc. is an Equal Opportunity Employer.**