Practice-Based Coaching Leadership Academy
Application Form

February 7-9, 2017
IHSA Office
Springfield, IL

The goal of Practice-Based Coaching (PBC), the coaching model proposed by NCQTL, is to support teachers' use of high-quality teaching practices with confidence and competence. Implementation of high-quality teaching practices, in turn, supports children's progress towards school readiness goals. Successful implementation of PBC requires planning at the grantee level, systematic implementation, and ongoing evaluation. The Head Start Training and Technical Assistance Early Childhood Specialists are providing an opportunity through the PBC Leadership Academy to learn how to implement coaching in early childhood settings. The Early Childhood Specialists will guide grantee teams in planning for implementation and evaluation of PBC in their programs during an intensive 2.5 day workshop and follow-up activities.

PBC Leadership Academy Goals are to:

- To provide individualized technical assistance to grantees as they make a plan to implement and sustain Practice-Based Coaching in their organization;
- To explicitly link Practice-Based Coaching to other professional development, T/TA, and quality improvement activities;
- To support decision-makers at various levels to make informed decisions about professional development and Practice-Based Coaching.

If you are interested in participating in the PBC Leadership Academy, please complete and return the application form wbowe@etas.stginternational.com by December 23, 2017.

A maximum of ten (10) grantees will be invited to the event based on information provided below. Grantees will be invited by January 13, 2017.

Grantee teams should be comprised of 4 – 6 leaders who are interested in contributing to the planning, implementation and evaluation of PBC. The team **must** include:

- Grantee leadership representative (i.e., someone who can make decisions for the grantee)
- A coach representative (e.g., an Education Manager/Education Coordinator)
- Teacher representative (i.e., someone who will receive coaching)
- Director(s) from sites where coaching will take place
- STGi Early Childhood Specialist (ECS) assigned to the grantee

And **may** also include:

- Other education support leaders such as curriculum specialists, child care partners, mental health consultants, disabilities coordinators, mentors or mentor coaches
- Other stakeholders

Please list proposed team members below:

Grantee Name:

Grant Number:

Grantee Address:

Roles	Name	Title
Grantee leadership representative		
Coach representative		
Teacher		
Center or Site Director/Supervisor		
Other (List)		
Other (List)		
STGi Early Childhood Specialist		

Listed below are commitments that are expected from grantees participating in the Leadership Academy. Mark your current ability to commit to the following items.

Training and Implementing PBC	Yes	No	Don't Know
Attend the entire 2.5 day PBC Leadership Academy and 2 day Coaching training.	☐	☐	☐
Sustain Practice-Based Coaching for at least one year with support from your STGi EC Specialist.	☐	☐	☐
Hold regular meetings with your PBC team to monitor and evaluate PBC.	☐	☐	☐
Gather input from stakeholders (administrators, teachers, families, staff, community, etc.) to guide implementation of PBC.	☐	☐	☐
Provide ongoing updates STGi EC Specialist regarding PBC in programs.	☐	☐	☐
Work with program administrators/directors to support programmatic changes related to professional development and coaching.	☐	☐	☐

Indicators of Successful Coaching Implementation

Please rate the following indicators on a scale of 0 (Not True At All) to 4 (Very True) and provide evidence to support the rating:

Indicator:	Rating:	Evidence:
We have effective hiring, orientation, and ongoing professional development processes in place as part of our HR system for recruiting and retaining staff.		
We have clear policies for addressing teacher performance issues.		
We have job descriptions that clearly describe roles and responsibilities for: (a) teaching staff		
(b) staff who provide coaching or professional development.		
Our program leadership understands the value in measuring effective teaching practice using a validated tool.		
Our program leadership values, understands, and can articulate evidence-based practices.		
Staff turnover is low in key positions such as teachers and leadership.		
Our program leadership understands how to collect, analyze and use data to identify needs and support ongoing improvement of effective teaching practices.		
Strong fiscal systems are in place to support ongoing program improvement.		
Strong communication systems are in place that support collaborative problem solving and clear communication about program goals.		

Please share additional details about your current coaching efforts:

Based on the descriptions provided, please tell us your proposed participation in the Coaching training:

Coaching Participants:	Name	Title
	1.	
	2.	
	3.	
	4.	

PROPOSED EVENT SCHEDULES:

The Leadership Academy (for grantee teams) in Springfield, IL:

February 7, 2017 9:00 AM – 5:00 PM/CST
February 8, 2017 9:00 AM – 5:00 PM/CST
February 9, 2017 9:00 AM – 1:00 PM/CST

Coaching Training Institute for grantee Coaches in Springfield, IL:

Dates TBD